



Dear Parent/Guardian,

Students currently enrolled in the ArtCenter Extension Teens Program (ACX Teens) have access to borrowing privileges from the ArtCenter Library (located on the Hillside Campus). Students may borrow up to 3 books at a time for a check-out period of three weeks during the term in which they are enrolled.

If an ACX Teens student borrower has late items, borrowing privileges are suspended until the late items are returned and corresponding fines are paid. Please do your part to help us continue extending this privilege to ACX Teens students by returning all items on time and in their original condition. If significant abuse of this policy is identified, the borrowing privilege for this program may be discontinued.

Library Use:

This is an art library containing materials that may be inappropriate for your teen. Please note that the library does not have filtering software on its computers. The entire collection, including Internet access, is open to all patrons. Library staff is not responsible for an individual's selection of materials. Parents and legal guardians have the right and responsibility to restrict their children's access to library materials. Parents and legal guardians should instruct their children on appropriate limits, and visit the library with their children if they are concerned about access.

Permission slip:

I agree to comply with the rules of ArtCenter College of Design Library and to accept financial responsibility for all items borrowed on this card.

Both signatures are required.

Student's Name (please print)

Student's Signature

Parent/Guardian Name (please print)

Parent's Signature

Faculty Name (please print)

Faculty's Signature